APPLICATION FOR BUILDING PERMIT
WESTMORELAND, TENNESSEE
P.O. BOX 8, WESTMORELAND, TN 37186
PHONE (615)644-3382 FAX (615)644-3950

FOR: _______________________

PERMIT#: _____________________________________ DATE ISSUED: _______________________

PARCEL INFORMATION
Section 1

Property Owner: _________________________________________________________________________________________
Lot Size: ______________________________________ 911 Property Address: ________________________________
_______________________, TN 37186
Tax Map Number: _____________ Group: ____________ Parcel: ___________ Zoning Type: ____________
Deed Book: ___________________ Page: _____________ Plat Book: _______________ Page: _________________
Subdivision Name: _________________________________________________________________________________________
Phase: ____________ Lot #: ____________
Public Water: Yes________________ No_____________ Water Provider: ____________________________
Road Frontage: ____________________ Ft. Easement: ____________________ Ft.

APPLICANT INFORMATION
Section II

Applicant: _______________________________________________________________________________________________
Mailing Address: _________________________________________________________________________________________
Phone: (home) _________________________________________________ (work)__________________________
Contact Person (if not the applicant): _______________________________ Phone: _________________________

CONTRACTOR INFORMATION
Section III

Contractor: _________________________________________________ Classification: __________________________
State License #: ________________________ Exp. Date: ______________ Monetary Limit: __________
Workman’s Comp #: _____________________________ Address: ____________________________________________
Phone: _________________________________________________

PROJECT INFORMATION
Section IV

(please check one)

STRUCTURE TYPES
SECTION V

Detached: Garage___________ Pool___________ Storage Building: _____________ Other __________
Exterior Dimensions: ___________________________ Sq. Ft.: _______________ Value: $____________
S/F Residential: # of Stories ________ # of Bedrooms ________ # of Baths ________ Sq. Ft. __________
Mobile Home: Value ________ # of Bedrooms ________ # of Baths ________ Sq. Ft. ________ Size: ________
Attached: ___________________________ ___________________________ Sq. Ft. __________
(MF Residential: # of Stories ________ # of Bedrooms ________ # of Baths ________ # of Units ______ Sq. Ft. _____
Commercial: ___________________________ Sq. Ft. ________ Industrial: __________________ Sq. Ft. ______
NOTICE

A copy of the following items that are checked below must accompany this application for a permit issued. **Failure to submit the required documents will result in a delay in processing your application request.**

1. **Recorded Warranty Deed to the Property** (Deed of Trust is not acceptable): If a parcel is platted and recorded subdivision, a copy of the recorded plat must also accompany this application.

2. **Septic Approvals:** Either a valid permit, a re-inspection letter, or an affidavit of disclosure form from the Sumner County Environmentalist. If on a sanitary sewer, a paid receipt of sewer tap fee or written letter of approval from the applicable agency providing sewer service.

3. **Site Plan:** Showing at a minimum the following: A) Dimensions and size of the lot; B) Locating any existing building; C) Any easements on or to the property; D) Size and location of property building; E) Distances from each property line; F) Street the property is accessed from.

4. **Copy of Contractor’s License (front and back) and Proof of Workers Compensation Insurance:** If either or both are not required then the signed and notarized affidavit must accompany the application.

5. **Signed Copy of the Inspection Procedure Notice.**

6. **Construction Plans:** One (1) set, with dimensions, or Two (2) sets if the project is greater than 5000 sq. ft. If the permit is for a mobile home, a copy of the floor plan layout including: the exact dimensions, or the original sales receipt showing the size of the home.

**REQUIRED INSPECTIONS**

Must be scheduled 24 hours in advance
Your Permit Card MUST be Posted

1) Footing  
2) Framing  
3) Final (Health/Safety)

FOR OFFICE USE ONLY

Zoning District: _______________________ Minimum Lot Size: _______________________ Lot Size: _______________________

Required Setbacks: Front: ___________ Side: ___________ Rear: ___________ Secondary Front: ___________

Street Frontage On: _______________________ Width of Easement: _______________________ Amount: _______________________ Access to Street and/or Easement: _______________________ Date Easement Granted: ___________

Flood Plain Area: Yes ___________ No ___________ Flood Map Reference: _______________________

Permit: Approved: ___________ Denied: ___________ Reason For Denial: _______________________

Impact Fee Amount: _______________________ Taxation Area: _______________________

Permit Fee Amount: _______________________ Construction Value: _______________________

Total Fees Due: _______________________

Signed: _______________________

Date: _______________________

Tim L. Farley, Building Inspector
AFFIDAVIT

STATE OF TENNESSEE
CITY OF WESTMORELAND

The undersigned, _________________________________________, who is the Owner of
Property located at __________________________________________________________________ in Westmoreland, Tennessee hereby represents and warrants that he/she is the owner of said
property and the structure(s) which will be built on said property is to be used for the undersigned
and his/her family. The undersigned further represents and warrants that he/she will not be hiring
any contractor to construct the building on said premises who would be subject to the laws of the
State of Tennessee as concerns a contractors’ license. Further, the undersigned warrants and
represents that he/she intends to use the structure(s) to be constructed on the property herein
described and that it will not be for rent, sale, lease, or in any other ways occupied by those other
than the undersigned and his/her family.

Signed this ______________day of _________________________________, 20______.

_______________________________________________
Owner of Property herein described

STATE OF TENNESSEE )
CITY OF WESTMORELAND)      

Personally appeared before me, a Notary Public for the said state and city,
________________________________________, who affirmed the information and executed the instrument
herein above for the purposes contained therein.

_______________________________________________
Notary Public

My Commission Expires:

________________________________________
AFFIDAVIT OF EXEMPTION

(under T.C.A. §13-7-211)

I, the undersigned, hereby swear or affirm that I am applying for a building permit from the City of Westmoreland and am exempt from the requirements of T.C.A. § 13-7-211 (proof of workers’ compensation insurance) because:

(Circle One)

A. I am not required to obtain coverage under the Tennessee Workers’ Compensation law, T.C.A. § § 50-6-104 through 106, and 50-6-113 (NO EMPLOYEES); or

B. I am performing work on my own property in my own county of residence; or

C. I am directly supervising work on my own property in my own county of residence.

I have completed this Affidavit based on my own knowledge and belief, and affirm that I am not relying on the advice of any employee, or agent of Westmoreland, Tennessee. I understand that criminal penalties can be imposed in the event that an exemption is obtained with false information.

Signed this ____________ day of ____________________________________________, 20 _______

__________________________
Permit Applicant

STATE OF TENNESSEE )
 )
CITY OF WESTMORELAND) )

Personally appeared before me, a Notary Public for the said state and city, ____________________________, who affirmed the information and executed the instruments herein above for the purposes contained therein.

__________________________
Notary Public

My Commission Expires:

__________________________